

Historic Tax Roll

Research Guide

(1982 – 1999)

Step 1: Identify as much as you can

- Year/s needed
- Current municipality
- Current parcel number
- Parent parcel numbers (if any listed on [Access Dane](#))

Step 2: Cross reference 1987 & older

- Identify the municipal code – check the [Municipal Code List](#) for old and new codes
 - [Access Dane](#) code ... three (3) digits before the slash (/)
 - Microfiche code ... two (2) digits before the dash (-)
- Use the [Cross Reference Files](#) to find the old parcel number
 - Parcels are sorted by municipal code – then by parcel number
 - New Parcel Number (current format used in [Access Dane](#))
 - Old Parcel Number (1987 and older format)
 - **NOTE:**
 - Parcel numbers change when they are split or merged.
 - Click [Advanced](#) by the search to open the Search Template GENERAL

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Step 3: [Search](#) for the tax roll record

- Customize Search dropdown ... select TEMPLATE
- Template dropdown ... select GENERAL
 - YEAR is best to narrow the search
 - MUNICIPALITY helps further narrow the search¹
 - LESS IS MORE when considering additional search criteria²
 - CAN enter data into multiple fields to narrow search results
- SUBMIT search

Step 4: Review the search results

- Double click a search result to open the file
 - MUNICIPALITY is listed at the top of each page
 - May be multiple municipalities per file
 - Sort order of municipalities within a file is alphabetical
 - Each municipality starts on a new page
 - PARCEL NUMBER is how parcels are sorted within each municipality
- Scroll through the pages for the desired parcel in the tax roll
- If the parcel is not in the reviewed file,
 - Select a file with a SMALLER parcel number in the file name if the desired parcel number is smaller than the parcel numbers reviewed
 - Select a file with a LARGER parcel number in the file name if the desired parcel number is larger than parcel numbers reviewed
 - Select a file with a different [Municipal Code](#) in the file name if the municipality listed at the top of the pages do not match the desired municipality

Step 5: Repeat as needed

- CLEAR the search criteria using the button at the bottom
- SEARCH using revised criteria
- REVIEW search result files to locate parcel data

¹ Please know (a) municipality search criteria results would pull up towns, villages, and cities with the same municipality name, and (b) parcels may have transferred between municipalities if annexed, and you may want to also search the neighboring municipality.

² Software may not be fully accurate at reading scanned text. Using an asterisk (*) in place of characters can help provide a “wildcard” search when placed before or after the criteria entered into the search field.

Municipal Codes for [Access Dane](#) & microfiche lookup

Access Dane muni code	Microfiche muni code	Municipality name
002	01	Town of Albion
004	02	Town of Berry
006	03	Town of Black Earth
008	04	Town of Blooming Grove
010	05	Town of Blue Mounds
012	06	Town of Bristol
014	07	Town of Burke
016	08	Town of Christiana
018	09	Town of Cottage Grove
020	10	Town of Cross Plains
022	11	Town of Dane
024	12	Town of Deerfield
026	13	Town of Dunkirk
028	14	Town of Dunn
032	16	Town of Madison ³
034	17	Town of Mazomanie
036	18	Town of Medina
038	19	Town of Middleton
040	20	Town of Montrose
042	21	Town of Oregon
044	22	Town of Perry
046	23	Town of Pleasant Springs
048	24	Town of Primrose
050	25	Town of Roxbury
052	26	Town of Rutland
054	27	Town of Springdale
056	28	Town of Springfield
058	29	Town of Sun Prairie
060	30	Town of Vermont
062	31	Town of Verona
064	32	Town of Vienna
066	33	Town of Westport
068	34	Town of Windsor ⁴
070	35	Town of York

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³ merged into C-Fitchburg & C-Madison in 2022

⁴ became Village of Windsor (196) in 2015

Access Dane muni code	Microfiche muni code	Municipality name
106	36	Village of Belleville
107	37	Village of Black Earth
108	38	Village of Blue Mounds
109	39	Village of Brooklyn
111	40	Village of Cambridge
112	41	Village of Cottage Grove
113	42	Village of Cross Plains
116	43	Village of Dane
117	44	Village of Deerfield
118	45	Village of DeForest
151	46	Village of Maple Bluff
152	47	Village of Marshall
153	48	Village of Mazomanie
154	49	Village of McFarland
157	51	Village of Mount Horeb
165	52	Village of Oregon
176	53	Village of Rockdale
181	54	Village of Shorewood Hills
191	57	Village of Waunakee
221	61	City of Edgerton
225	15	City of Fitchburg
251	60	City of Madison
255	50	City of Middleton
258	59	City of Monona
281	58	City of Stoughton
282	55	City of Sun Prairie
286	56	City of Verona

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